



*Embassy of the United States of America*

*Manila, Philippines*

March 25, 2015

Dear Prospective Quoter:

SUBJECT: Solicitation Number: **SRP380-15-Q-0035**  
**Preventive Maintenance of one (1) 350TR "York" Chiller & two (2) "McQuay" Chillers at the Chiller Plant, Chancery Compound, U.S. Embassy Manila**

The Embassy of the United States of America invites you to submit a quotation for the Preventive Maintenance of one (1) 350TR "York" Chiller & two (2) "McQuay" Chillers at the Chiller Plant, Chancery Compound, U.S. Embassy Manila.

An organized site visit and pre-quotation conference has been scheduled for **April 8, 2015, 10:00AM**. Prospective offerors/quoters are requested to assemble at 9:00AM at the US Embassy Manila Roxas Boulevard Gate, Ermita, Manila.

For preparation of access clearance, offerors are requested to submit through fax number (632) 548-6762 the name(s) of their representatives (please limit to two), no later than 10:00AM of April 7, 2015. Entry to U.S. Government facility will not be permitted without prior approval.

Submit your quotation in a sealed envelope marked "Quotation Enclosed" to the Contracting Officer, GSO/C&P Seafront Compound, U.S. Embassy Manila Seafront Compound Roxas Boulevard, Pasay City on or before **4:00PM on April 20, 2015**. No quotations will be accepted after this time. Quotations submitted via electronic means (e-mail, digital scan) will not be accepted.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1 pricing;
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 3.

Direct any question regarding this solicitation document in writing to Procurement Agent, Bryan Nicklaus I. Gatmaitan by Email: [GatmaitanBI@State.gov](mailto:GatmaitanBI@State.gov), or thru fax at: 548-6762 / 64 on or before April 10, 2015. Responses to these questions will be addressed in writing; posted at the US Embassy Manila's website on the link provided: [http://manila.usembassy.gov/business\\_opportunities.html](http://manila.usembassy.gov/business_opportunities.html)

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

  
**JOHN A. KLIMOWSKI**  
Contracting Officer

Enclosure: SRP380-15-Q-0035

Review Clearance: CSMecabalo / Drafter: BIGatmaitan